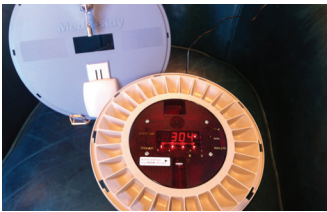# *Simply*Home
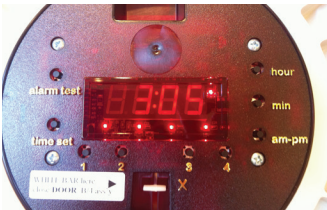# MEDICATION DISPENSER ACTIVATION GUIDE
LANDLINE AUTOMATED VERSION

With the key, unlock the dispenser. Remove the lid by gently pressing down on the blue lid and turning it clockwise. Remove the pill tray.

On the back of the dispenser, locate back-up battery compartment door. Open and insert the battery by plugging into small hole. To verify proper installation, the colon light will blink on the front panel.
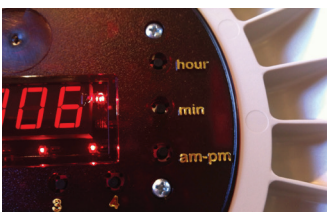
Plug the AC power supply into the socket on the dispenser AFTER connecting the battery. Plug the AC cord into an electrical outlet.

Turn the dispenser back over and deactivate alarms 1,2,3, and 4 by pressing and holding the numbered buttons one at a time. The red light above each button will turn off.

Connect the supplied phone cord to either of the phone jacks on the bottom of the dispenser. Connect the other end of the cord to a landline telephone jack.

Before activating, make sure all alarms are turned off and the white T-bar is pushed all the way up. Then press and hold the AM-PM button on the dispenser for about 5 seconds or until you see the large red LED light come on. When this lights up, it means the dispenser is connecting with the server.

Test the dispenser's ability to generate a medication dispenser alert. Press and hold the ALARM Test button while you adjust the number on the clock from :30 to :03 minutes with the MIN button. This reduces the amount of time it takes to report an alert. Using alarm button 1, set ALARM 1 for a time 5 minutes past the displayed time on the clock. Once the alarm is set, make sure it is active by verifying the LED light is on above ALARM 1.

Place the pill tray back into the base. Wait for the alarm to go off. When it does, you will see the medication wheel turn and hear the alarm ring. Let it ring for the full three minutes. At the end of the time, you should see the large LED light come on. This means it is sending the notification signal.

When the automated call comes through, follow the prompts to acknowledge the alert and successfully test the unit. If text or email alerts are set up, ensure they are delivered but no acknowledgement is needed.
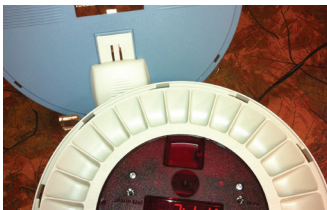
Reset the notification time back to :30 or desired time by pressing and holding the Alarm Test button to display the current setting of :03 and using the MIN button to adjust the time back to :30 minutes (or desired time).

Set the main time on the clock to the current time by pressing and holding the Time Set button while you change the time with the Hour, Minute, and AM-PM buttons. NOTE: AM and PM are indicated by the red light found under the letters "PM." If the light is on, that means the time is a PM time.

Set your dispense alarm times. Medication can be dispensed up to 4 times a day. Set only the number of alarms you need. Leave the remaining alarms deactivated to avoid overdosing. To set the alarms, press and hold the desired alarm button (1-4). You should see the time change on the clock panel. Continue to hold the alarm set button as you change the time with the Hour, Min, and AM-PM buttons.

Fill the pill tray. DO NOT FILL WITH NITROGLYCERINE. Start with the slot that is to the right of the cup found directly below the white T-bar. This cup on the right should be filled with the NEXT upcoming dose.

EXAMPLE: If you are filling the wheel at a time of day that is between the morning dose and the noon dose, you should place the noon dose in the first cup and all of the remaining doses should follow around the wheel counter clockwise until you get back to the cup that is to the left of the empty cup. The cup below the white T-bar should remain empty.

Make sure the white bar is in the locked position next to the clock.

Place the lid on the medication dispenser. Make sure the door on the lid is closed as you place the lid on the base. Lock the lid with the key, remove the key, and return it to its secure location.

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